

**Comprehensive Master Plan
Review Team
June 25, 2015 Meeting**

Team Members present were: Mike Duffy, Allan Phinney, Dave Nadeau, Sparky Hurgin, Patrick Corey, Frayla Schoenfeld, and John Eddy.

Planning Director, Ben Smith, and Planner, Amanda Lessard, were also present as was Tom Bartell, Executive Director of Windham Economic Development Corporation.

Summary of the last meeting

- Members of the Windham Economic Development Corporation had been invited to attend this meeting. Tom Bartell arrived later in the meeting for discussion of the Economy Chapter.
- The Historical Society was holding the Village Green groundbreaking.
 - History part of civic center – should there be a zone change for more mixed use in Windham Center?

The review Team discussed meeting procedures

- In order to make the most of the group's time, the Review Team should focus meeting discussion more on strategies and policies as they relate to the values and vision.
- Within a week after a meeting Ben will send an email to Team members. It will include:
 - Information regarding the next chapter
 - Required state policies.
 - Other supporting documents/existing plans

Revisions from the last meeting

- Additional comments on Parks, Recreation & Open Space Chapter?
- Maps should be revised
- Tiny homes/Community housing should be accounted for in the Housing chapter.

Windham Economic Development Corporation Strategic Plan

Executive Director, Tom Bartell explained:

- The plan had been adopted in 2013 with the intent of implementing strategies for all the things the town had discussed for years.
- The strategy was to move the type of activity
- There should be a goal/policy
- Consider that in FLUP

Economic Draft Chapter

- Conditions
- Trends
- History
- The retail service area for Windham is bigger than just Windham.
- Data analysis regarding the location of jobs and employment shows that a growing portion of Windham's job force is not working in Windham - commuting.
 - This is not new - since 1990 the population has grown faster than jobs.
- Can public sector jobs be separated from private sector jobs?
- Analysis
- Sustain Southern Maine had mapped six commercial activity areas in Windham and classified them by the type of activity center
 - Community Center – North Windham
 - Neighborhood Center – Turning Leaf Dr./River Road area
 - Convenience Center – South Windham, Windham Center, Route 302 Rotary, Enterprise Drive/Seacoast Funpark area. Group agreed that Enterprise Drive area should be a neighborhood center with Turning Leaf. Also, the Rotary is close to a neighborhood center based on types and sizes of businesses but not there yet.
- Current planning efforts include:
 - WEDC Strategic Plan
 - TIFs
- More details needed on these sections...
 - Description of commercial areas
 - Home occupations and Rural Economy could be fleshed out more.
 - Infrastructure needs include sewer and broadband, which are utilities but serve an economic development function.
 - Natural gas

Homework

Think about Windham's unique assets for economic growth.

Summerfest

The Town will have a booth at Summerfest and volunteers would be helpful.

The next Review Team meeting was scheduled for July 30th.