

**Comprehensive Master Plan
Review Team
July 30, 2015 Meeting**

Team Members present were: Mike Duffy, Allen Phinney, Dave Lavigne, Dave Nadeau, Sparky Hurgin, and Frayla Schoenfeld.

Planning Director, Ben Smith, and Planner, Amanda Lessard, were also present with Steph Carver, from Greater Portland Council of Governments (GPCOG).

Comments

Summerfest

- The Summerfest booth was in a location off the main path between food and rides, so participation on the Trivia Challenge was poor.
- Thank you to Review Team members who assisted at the booth – Allen Phinney, Dave Nadeau, Marge Govoni.

Summary of Last meeting

Economic Development Draft Chapter

- Staff heard from WEDC and Review Team members after the Review Team meeting in June when this chapter was discussed. Those comments will be included in the revision of the chapter along with comments from the Review Team meeting.

Revisions – still needed

- The Survey and Fall Forums had much input regarding Recreation, Parks & Open Space, and Agriculture & Forestry chapters. Both chapters were very data driven with lots of statistics.
- Economy – see above.

New Chapters

Transportation

- Elaborate relationship of PACTS to road funding.
- MPI projects – list this in chapter
- More information required
 - Bridges – needed more information on inspection /rating.
 - Sidewalk Locations – Page 9, not on both sides of Route 302.
 - Impact Fees – Sidewalk, Route 302 North
 - All of the policies in the draft chapter are required by state, and are underlined. Goals come from 2 main sources:
 - The Town has adopted two major transportation/land use plans since 2010 – the 21st Century Downtown Plan and the Route 302 North Plan.
 - Town-side survey on identified traffic congestion in North Windham and related issues and the importance of preserving the accessibility of services within North Windham and the connections to the Portland areas as very important.

The Review Team had a conversation about 21st Century Plan improvements for Route 302. Preliminary engineering work for Route 302 is planned to take place this winter:

- Medians
- Entrances
- Sidewalks

Ben would add strategy to improve safety of significant high-crash intersections/sections to Policy 3.

Private Roads are not discussed in this draft:

- Private developments (in subdivision and outside subdivision review) are creating more private roads.
 - School buses don't travel on private roads, regardless of condition.
 - Mail delivery is not available on private roads.
 - Winter maintenance is an issue on many existing private roads.
 - The Town should have a policy on the public acceptance of streets.
 - Westbrook doesn't allow private roads. All roads are built to the same standard and then the town takes them.

Public Facilities

- RSU information was needed.
- Two recent studies had been done:
 - Property Conditions
 - Facilities Space Needs Master Plan

Utilities

- Some utilities are more detailed in the Economy Chapter
 - A comment was made that the state goal of 75% of new infrastructure to be in growth areas may not be feasible (page 6)
 - Trash/recycling – Riverside is the only place to do bulk waste. Other options...regional coordination?

The next Review Team meeting was scheduled for August 20th.