

**Comprehensive Master Plan
Review Team
March 24, 2016 Meeting Notes**

Team Members present were: Dave Nadeau, Marge Govoni, Allan Phinney, Mike Duffy, Dave Tobin, John Eddy, and Sparky Hurgin.

Planning Director, Ben Smith, was present.

Guest, Ray Monahan was also present. He believed the last Comp Plan contained items regarding scenic overviews. He hadn't seen any reference to that in the current update. He had noticed the scenic corridor between the rotary and Gray had been getting less scenic and suggested a "Land for Windham's Future" group.

Goals and Objectives from 2003 Comprehensive Plan - 41% of 91 goals had been completely or partially addressed.

- What had the town done that it said it wanted to do?
- How many were short term things to do right away
- How many had a 5-10 year time frame?
- How many of the things that didn't get done were because of lack of funding?
- Goals of the 2003 Comp Plan were too numerous to achieve.
- The Comp Plan had not been kept in front of people. Fewer, more manageable goals that were integrated in with day to day issues would seem more relevant.
- If committees had not been formed to work on specific tasks those things were not addressed.
- Town Council support for implementation was necessary.
- An Implementation Committee should be formed and have some authority to get things done.

Summary of the Review Team activities since February, 2015 - What came out of the visioning process , group conversations, other town plans that were referenced?

- The State had a checklist to determine if the required things were in the Comp Plan.
- Some things the State required were not what was important to Windham.
- The Plan would have an appendix to reference where in the plan the required items were discussed.
- It may be good to revisit when the first draft was almost done.

Action Plan and Performance Measures

- How to pull applicable goals from the 2003 plan?
- How to group them?
- How to express progress to the community?
- What to measure? A good suggestion, "Measure what people care about." Include the core values from visioning sessions, from surveys, public comment tables.
- It needed the categories and a few measures in each, but didn't have to be complete. In addition to knowing what the plan would look like it was important to show highlights. Some

goals would have common threads between categories. As one happened the others would be included.

- Education should be included in the regional and recreational sections.
- Think about what small manageable number of things impacted more than one area.
- Characteristic of the Plan
 - Values driven
 - Collaborative
 - Thematically based – what are important themes that cut across the categories
 - Focus on implementation

Next meeting: April 28:

1. Plan Summary & Prioritization
2. Action Plan