

## **Declaration of Policy**

Street lighting is an important aspect of public safety. Street lights provide for increased traffic safety at night by delineating intersections, curves, and other physical features of the road network. Street lights also increase feelings of comfort and security for pedestrians, which can encourage evening pedestrian activity in commercial and mixed use areas of Town, as well as increase the perception of safety in residential neighborhoods.

It is not the policy of the Town of Windham to use public funded street lights as “security lighting” for private property, or to illuminate business entrances or entrances to private streets.

## **Purpose**

This policy is adopted to balance the important public safety purpose that street lighting serves with the ongoing costs and energy consumption associated with street lighting.

In addition, the Town should not be in the position of publicly financing street lighting that serves primarily as security lighting for a single property owner, or a small group of property owners.

## **Scope**

This policy shall guide the placement and specifications of all new streetlights in the public rights-of-way in the Town of Windham.

## **Definitions**

**Arterial Street.** A major thoroughfare which serves as a major traffic way for travel between and through the Town. For the purpose of this policy, the following shall be classified as Arterial Streets: Route 302, Route 202, Route 115, Route 35, River Road, and Falmouth Road.

**Collector Street.** A street with average daily traffic of between 200 and 3,000 vehicles per day or greater, or streets which serve as feeders to Arterial Streets and collectors of traffic from local streets

**Major Private Road –** A street not accepted by the Town of Windham, which provides access to more than 10 residential lots.

**Public Street.** Any street that complies in width and construction with the standards for public streets in Section 900 Subdivision Review, or a street meeting lesser standards that the Town of Windham agrees to accept.

## Town of Windham Streetlight Policy – Adopted June 25, 2013

### Policy

Streetlights in the Town of Windham shall be located based on the criteria below.

#### Intersections

At each intersection of:

- A Public Street with a Collector Street or Arterial Street
- A Major Private Road with a Collector Street or Arterial Street
- A Collector Street with another Collector Street or Arterial Street
- An Arterial Street with another Arterial Street

#### Commercial and Mixed-Use Areas

Streetlights should be located on at least every other utility pole, or no further apart than 300 feet, in the following areas:

- Commercial 1 (C-1) Zoning District
- Village Commercial (VC) Zoning District

#### Dangerous Curves, Steep Grades, other Physical Hazards

Sharp curves or other dangerous physical features of the roadway shall be illuminated with a streetlight, based on the agreement of the Police Chief and the Director of Public Works.

### Request for Street Lights that do not meet Location Criteria

Any resident or business owner in the Town of Windham may request the installation of a street light. Additionally, a resident or business owner may request the Town to assume financial responsibility of an existing street light.

The request to the Town for the installation of a street light or to assume responsibility for an existing street light shall include the following information:

- An application provided by the Town office and completed by the petitioner
- An identification of the public way and pole on which the requested streetlight is/would be installed
- A description of the situation demonstrating the need for a streetlight, addressing:
  - Vehicular safety
  - Pedestrian security and safety
- Upon receipt of the application, the Police Chief and Public Works Director shall review the information to evaluate conformance to the purpose and criteria of this ordinance.
- The Police Chief and Public Works Director shall make a recommendation, and the original application and this recommendation shall be forwarded to the Town Manager for action.



## TOWN OF WINDHAM

### APPLICATION FOR NEW STREET LIGHTING OR CHANGE IN EXISTING STREET LIGHTING

Please refer to the Town of Windham Streetlight Policy  
Adopted June 25, 2013

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Light Location (existing or proposed): \_\_\_\_\_

\_\_\_\_\_ Pole #: \_\_\_\_\_

---

Please describe the lighting request (if a new light is requested, the location you suggest). If there is a utility pole at the location, copy down all the numbers on it.

Draw a sketch map of the location, showing the general area including streets, houses, utility poles and existing lights. If possible, show a street intersection or other prominent feature to assist in locating the requested lighting.

Explain as fully as possible why you feel the requested street lighting should be installed or changed.

Signed: \_\_\_\_\_

Please return to the Town Manager's Office, Town of Windham, 8 School Road, Windham, ME 04062